

THE WARSAW UNIVERSITY OF TECHNOLOGY

Decision No. 298/2024 of the Rector of the Warsaw University of Technology of 25 November 2024

on the launch of a funding mechanism for postgraduate studies, specialised courses and certified training courses for employees of the Warsaw University of Technology as part of the funds of the ‘Excellence Initiative - Research University’ programme

Pursuant to Article 23 section 1, in connection with Article 389 sections 1 and 2 of the Act of 20 July 2018. - Law on Higher Education and Science (Journal of Laws of 2024, item 1571) and in conjunction with the agreement No. 04/IDUB/2019/94 of 30 December 2019 concluded between the State Treasury represented by the Minister of Science and Higher Education and Warsaw University of Technology, it is agreed as follows:

§ 1

1. A funding mechanism for postgraduate studies, specialised courses and certified training courses for employees of the Warsaw University of Technology is launched as part of the implementation of the ‘Excellence Initiative - Research University’ Programme.
2. Funding for postgraduate studies, specialised courses and certified training aims to support individual professional development paths of the Warsaw University of Technology employees in the field of research, teaching, administrative and management careers, in compliance with the objectives of the organisation and the development needs of individual staff groups.
3. Postgraduate studies, specialist courses and certified training courses are defined as individual forms of support for staff professional development and are an extension of the university-wide training offer of the Warsaw University of Technology.
4. Postgraduate studies, specialist courses and certified training courses are part of the Employee Development Support Programme of the Warsaw University of Technology, enabling the staff to enhance their professional skills, acquire new professional qualifications, and specific skills or supplement their knowledge in a specific area.
5. The following IDUB actions shall be the source of funding for the individual forms of professional development support for staff members referred to in section 1:
 - 1) D21 devises and implements a talent development programme.
 - 2) D23 provides courses, work placements and study visits for academic staff to implement modern teaching methods, including Research Based Education.
 - 3) D24 organises management training to enhance the managerial competence of managers.
 - 4) D27 improves cooperation between scientists and administration.
2. Once the employee has been informed that funding has been granted for the chosen form of professional development, he/she independently implements the participation procedure, in compliance with the applicable WUT regulations and procedures.
3. A call for applications for funding postgraduate studies, specialised courses and certified training shall be conducted under the principles specified in the Regulations constituting the Annex to this Decision.

§ 2

1. The head of the organisational unit shall provide equal access to professional development opportunities for all staff members.
2. The decision to recommend an employee of an organisational unit to participate in postgraduate studies, specialised courses or certified training shall be made on the basis of factual criteria, based on the professional needs of the staff member.
3. The absence of a recommendation for an employee to participate in postgraduate studies, specialised courses or certified training courses shall be justified. The decision not to recommend an employee shall be based on objective and factual grounds, including an analysis of the professional needs of the staff member and the development objectives of WUT.

§ 3

1. The head of the Training Department, Elżbieta Cwalina, M.Sc. is appointed as the coordinator of activities related to the administrative management of applications for funding for postgraduate studies, specialised courses and certified training.
2. The implementation of the action is supervised by Dr Katarzyna Modrzejewska, member of the Management Team for the IDUB Programme.

§ 4

1. As of 26 November 2024, the launch of a call for applications for funding postgraduate studies, specialised courses and certified training is announced.
2. The call for applications for funding postgraduate studies, specialised courses and certified training courses is open and ongoing and lasts until 31 October 2025.

§ 5

The Decision enters into force upon signing.

RECTOR

Professor Krzysztof Zaremba