Appendix No. 5 to the Regulations of LAB-TECH of Excellence competition

**TEMPLATE FOR INTERMEDIATE / FINAL REPORT \***

**on the implementation of a project within LAB-TECH of Excellence competition Edition No ……**

**titled: ……………………………………………………………………………………**

headed by: …………………………………………………………………..

1. **(*To be completed only for the final report***) A synthetic description of the conducted research including:

1. research objective
2. description of implemented work (up to 1 page, font min. 11pt)
3. description of most important achievement (up to 1 page, font min. 11pt)

2. Table of measurable outcomes of the research project implementation

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. | Type of outcome | Declared values | Achieved values | Details of achieved indices/ activities undertaken to achieve them[[1]](#footnote-2) |
| 1 | Publication of articles in a journal and conferences from the upper decile, at least 140 points of MniSW (approved for printing) |  |  |  |
| 2 | International patent applications |  |  |  |
| 3 | Receiving external research funding, preferably within international projects |  |  |  |
| 4 | Other outcomes |  |  |  |

1. Statement of planned and incurred costs

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Cost category | | | …. (year) | | ….. (year) | | Total | |
| Planned | Incurred | Planned | Incurred | Planned | Incurred |
| 1. Total direct costs, including: | | |  |  |  |  |  |  |
| 1. | Equipment | |  |  |  |  |  |  |
| including | with a value from PLN 3,500 to 10,000 |  |  |  |  |  |  |
| with a value of more than PLN 10,000 |  |  |  |  |  |  |
| 2. | Remuneration with related items | |  |  |  |  |  |  |
| including | Remuneration for non-citizens of Poland |  |  |  |  |  |  |
| 3. | Other direct costs | |  |  |  |  |  |  |
| 1. Surcharges *(15%)* | | |  |  |  |  |  |  |
| 1. Total costs | | |  |  |  |  |  |  |

1. List of implementors’ names

|  |  |
| --- | --- |
| **Implementor**  (name and surname, title/academic degree, position, place of employment) | **SAP Number** |
| 1 |  |
| 2 |  |
| 3 |  |

………………………………… *......................................................................*

(date) (signature of project head)

*...................................................................... ......................................................................*

*(stamp and signature of the Bursar’s Proxy) (stamp and signature of the head of unit)*

\*choose as appropriate

1. Including the publication title, type and date of a competition, a list of units with which collaboration was started and led to achieving the outcome, etc. [↑](#footnote-ref-2)